

Job Profile

JOB TITLE: Instrument/Electrical Tech	DIVISION: Thunder Creek Gas Services, LLC
DEPARTMENT: Operations	SUPERVISOR:
DATE REVISED: May 27, 2014	SUPERVISOR'S TITLE: Manager of Operations
HR REP:	WORK LOCATION: Gillette, WY

This profile does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. Nothing in this profile restricts management's right to assign or reassign job-related duties/functions.

BASIC ACCOUNTABILITY (Briefly describe the purpose and scope of the job).

Responsible for all SCADA functions including but not limited to SCADA and EFM information to Gas Control, Operations, field personnel, and Denver Office, Allen Bradley PLC and Scada Pack Programming. Provide technical support for field PLC / RTU loads. Provide support for EFM data gathering systems. Perform maintenance, calibration, and installation of facilities and equipment. Insure safety and environmental stewardship is a priority for yourself, peers, contractors, or other personnel on company property. Anticipate equipment and facility needs, taking ownership for proper maintenance and operation in order to assure maximum runtime of equipment. Primary responsibility for insuring assigned area is clean, neat, and organized at all times. Provide leadership and teaching opportunities to less experienced personnel. Treats colleagues, supervisors, management and customers in a professional, positive, and helpful manner. Non-supervisory leadership position. Expected to lead less experienced personnel by example.

CORE COMPETENCIES

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| <ul style="list-style-type: none"> • Timely Decision Making • Decision Quality • Ethics and Values • Functional/Technical Skills • Integrity and Trust • Listening • Planning | <ul style="list-style-type: none"> • Priority Setting • Problem Solving • Drive for Results • Oral Comprehension • Basic Math • Reading Plans & Schematics | <ul style="list-style-type: none"> • Customer Focus • Action Oriented • Drive for Results |
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JOB RESPONSIBILITIES

- Installation, repair, and calibration of electrical / pneumatic control equipment and electrical switchgear up to 480VAC
- Extensive knowledge on Allen Bradley, PLC, Scada Pack, Programming and troubleshooting.
- Capable of self-directed work
- Conduct activities to ensure compliance with EHS policies, O&M policies & procedures, administrative requirements, and industry practices and regulations.
- Anticipate maintenance issues and report same to supervisor, be proactive in solving problems
- Perform compliance inspections.
- Maintain compliance and regulatory related documentation.
- Work extended hours when required. Take callout to include some weekend calls.
- Maintain positive relationship with colleagues, supervisors, management, customers and the public.
- Assist others with construction and operations projects.
- Pressure wash, clean, organize and take ownership of assigned equipment and facilities, including assigned vehicle
- Other assignments and duties as management sees fit

EXPERIENCE

- 5-25 years (minimum) of experience in the oil and gas or related industry

EDUCATION

- High School diploma or equivalent.

OTHER REQUIREMENTS

- Extensive experience using PC and software applications, including Microsoft Word, Excel, and PowerPoint.
- Valid driver's license and good driving habits.
- Must have strong commitment to safety and environmental policies.
- Team oriented, self-motivated and flexible to change.
- Establish residence in the work area and be on call.
- This position requires a good attitude and a willingness to work.
- Must be able to communicate clearly and concisely